BETHANY HILLS
WEDDING / RECEPTION Policy

Christian Church (Disciplesof Christ) in TN

“I Do in the Hills”

When it is that time to say your “IDo’s,”gather with friends and family, or just the two of you in a very picturesque natural setting in the woods, we hope you say your “I Do's" here at Bethany Hills.

Whether your style is breathtakingly bold, exquisitely elegant, or charmingly chic, we want every element of your vision to make sure it shines. We are here to support you as you begin the journey of your marriage.

We look forward to helping you celebrate your special day, and make memories to last a lifetime!

Wedding Ceremony and/or Reception Venues on site:



The Rec Hall

Built in the 1940s and looking like a large barn from outside, The Rec Hall, sitting lakeside is probably the most photographed building on the grounds. The long front porch provides a shaded area to sit and rock while enjoying the peaceful surroundings. The inside boasts a 45x75 ft. hardwood floor.
A dance floor must be provided if dancing is planned in the Rec Hall.

Lakeside Chapel

Our Chapel by the lake is creatively situated on a hillside at the edge of the lake. Bench seating in an amphitheater style is ample enough to accommodate 130 people seated. A concrete table and two podiums provide areas for presentations. Lakeside Chapel has electricity.





The Ball Field

This area is a lovely space for a large, luxurious canopy tent with lights and flowers – perfect for an outdoor wedding and/or reception.

Other Buildings and Rooms and fields are available for outdoor weddings and receptions including but not limited to the Lodge, or lawn of the Lodge.



To book a tour of Bethany Hills CAmp and Conference Center please contact our Camp Manager Michelle at michelle@tndisciples.org or

Venue Fees

- **Full Weekend Package $6,500–** This gives you the use of all facilities, indoor and outdoor, including the commercial kitchen and Dining Hall from Friday 3 pm through Sunday 11 am.
- **One Day Only Package $3,500-** This gives you the use of all facilities, indoor and out, including the commercial kitchen and Dining Hall from 6 am to Midnight on Saturday ***or*** Sunday.
    - Overnight lodging is not included in this price
    - Other days of the week are available at reduced rates.
    - We will not schedule any other events on your special day/weekend.

- **Non-refundable cleaning fee: $ 1,200 (included in total deposit)**
- **Non-refundable administrative fee: $250 (included in total deposit)**

Late checkouts will result in an additional daily rate of $1500.

Deposits and Payment Deadlines

● **Deposit** is to be paid at the time of booking this includes a non-refundable $250 administrative fee and signing the contract and the certificate of liability insurance to secure the date and confirm the booking.
Payments can be made via credit card, check or cash.

- $2500 deposit for Friday-Sunday use
- $1500 deposit for single day use
- **Remaining balance is due 30 days before the event.**
- ***Any damage to the property will incur an additional charge.***
- The deposit minus the administrative fee will be returned within 2 weeks of the day you check out of the property as long as there is no damage, and everything is returned to the same condition you found it.

Cancellations

If Bethany Hills cancels the event, all deposits and payments already paid by the customer will be refunded 100%. If the customer cancels the event, the percentage of the deposits and payments, to be refunded to the customer will be:

● 100% if 180 days or more from the event date
● 75% if 105-179 days from the event date
● 50% if 61-104 days from the event date
● 0% if 60 days or less from the event date

Contingency

Performance of the contract/agreement is contingent upon the ability of Bethany Hills to complete same and is subject to acts of God, disaster, rain or snowstorms, floods, war, acts of terrorism, government regulations, strikes, civil disorder, restrictions upon travel/transportation, food, beverage, supplies or other causes – to the extent that such circumstances make it illegal or impossible for Bethany Hills to provide, or for the customer to use Bethany Hills facilities. In no event shall Bethany Hills be liable for the loss of profit or other similar or dissimilar collateral of consequential damages, whether based on breach of contract, warranty, or otherwise. In no event shall Bethany Hills liability be in the excess of the total amount paid by the customer.

Fireworks and Open Flame

- The use of Fireworks (even sparklers) is not permitted at any time on the Bethany Hills Campus.
- Smoking is not allowed anywhere on the premises of Bethany Hills; additional cleaning charges will apply if evidence of smoking is found.
- Only “flameless” candles may be used during your event.

Alcohol

Alcohol is normally prohibited on Bethany Hills Campus. However, to accommodate those guests who wish to serve alcohol during their event, wine, champagne, and beer will be allowed when served by a licensed bartender.

- Customers are responsible for obtaining their own bartender(s) and must submit proof of the bartender’s license 30 days prior to the event.
- If there will be a cash bar we will need a copy of the liquor liability insurance, but
- If there will be an “open” bar we will need a copy of the host liquor liability insurance.

Tables & Chairs

The customer may use any or all tables and chairs found on the property.
The customer is responsible and must return any items used, cleaned and back to their original placement.

Audio-Visual Equipment

Bethany Hills has internet and audio/visual equipment available in the Lodge. This equipment must only be used by Bethany Hills staff. The extra cost for use is $35 per hour. The customer must schedule the use of this equipment with the Camp Manager 30 days prior to the event date.
(4 hr. minimum)

Outside Vendors/ DJsand Entertainment

- The customer is welcome to rent chairs, tables, linens, dishes, décor, or any other equipment from any outside vendor.
- Delivery of rental items may be scheduled to be delivered to Bethany Hills during normal business hours the day before or the morning of the wedding and/or reception.
- The customer or their representative is responsible for receiving and overseeing any and all set-up and breakdown of all rental items.
- All Breakdown must be completed and removed by the vendor by 9 am the following day. If the vendor misses the deadline, a late fee of $250 will be invoiced/charged to the customer.
- All 3rd party activities and entertainment must provide proof of insurance.
- Bethany Hills is not responsible for paying outside vendors.
- The customer accepts responsibility for the activities and actions of any outside vendors**.**
- Bethany Hills is not responsible for storage of flowers, fountains, cakes, etc.
- The customer is financially liable for damage to the facilities.
- Bethany Hills reserves the right to reject any vendor or customer with whom we have a previous negative experience.

Setup Access and Decorations

- Access to our facilities for decorating and general setup will be permitted at the time of the stated contract.
- All special event décor for your event should be arranged for delivery and set up accordingly.
- In no circumstance will Bethany Hills allow any objects to be affixed or adhered to any structure or trees/plants in any way that can cause damage.
- ***No rice is to be thrown as this negatively impacts the wildlife.***
- When using the Rec Hall, Pews may NOT be moved.
- Caution should be taken not to cause damage to the floor.
- Customers will need to provide a dance floor if dancing is planned.

Dining, Catering/Use of Kitchen

For receptions and use in the Dining Hall, *the dishwasher must be used by Bethany Hills staff only*. Bethany Hills provides ice for all meals and receptions. The commercial ice machine is located directly behind the dining hall kitchen. We allow the customer or catering staff to use the facility as needed. This area is a large commercial kitchen and must follow health code standards. Customers may use the counter space, refrigerator, freezers, microwaves, ovens including a convection oven, coffee makers and warming cabinet. Cleanup is to include all items used to be returned to original placement, clean and mop floors, wash counter tops, place all dirty rags in washer and to be washed and put away. Also please ensure that all pots and pans and utensils are clean and put away and take trash out to the trash bin behind Dining Hall. Please ensure all ovens are turned off. Because of health regulations, all food and beverage leftovers must be taken out of the Kitchen and Dining Hall when you leave.

Lodging at Bethany Hills

Included in your weekend reservation are the cabins and the Lodge for sleeping. Limited to one person per bunk. Please provide a list of overnight guests at least 30 days prior to the event.

Customer is responsible for cleaning all areas used.

Bethany Hills is not responsible for any accidents or illnesses that may occur during your event.

Bethany Hills is in a wooded setting, but we want to be good neighbors. Wedding festivities cannot be disruptive to our neighbors, and quiet time begins at 12 midnight.

Insurance

We ask each group to provide us with a Certificate of Insurance. This form is available from your insurance carrier, dated specifically for the event. This can be obtained from your homeowners or renters insurance company of the sponsoring family. Bethany Hills must be named as Certificate holder on the bottom of the form. Bethany Hills maintains insurance, but your insurance is considered primary

Licenses and Permits

In the event that the customer’s function requires a permit or license from any governing body (federal, state, local), the customer is solely responsible for obtaining such license or permit at the customer’s expense.

“THE FINE PRINT”

Liability

The customer agrees to be responsible for any damage done to the function rooms or any other part of Bethany Hills, by the customer, the guests, invitees, employees, vendors, independent contractors, or other agents under the customer’s control. Bethany Hills will not assume nor accept any responsibility for damage to or loss of merchandise or articles left in the venue prior to, during, or following the customer’s event.

Disclaimers

Bethany Hills reserves the right to revoke permission granted to customers for use of space due to previous event rental and/or breach of contract.

Bethany Hills and the Christian Church (Disciples of Christ) in TN, their employees, the Regional Minister, and staff of the Christian Church (Disciples of Christ) in TN., The Regional Board of Directors, consultants or volunteers shall not be liable to any group, organization, or person attending an event or meeting. Any group, organization, and person, jointly and severally, hereby agrees to, and shall indemnify and hold harmless Bethany Hills, their employees, the Regional Minister and staff of the Christian Church (Disciples of Christ) in TN, the Regional Board of Directors, consultants or volunteers from any and all claims, suits, damages, losses or injuries which they may sustain, or are alleged to have sustained, while using any space on the grounds of Bethany Hills camp, including but not limited to, use of a meeting room or outdoor venue, kitchen facilities, restroom facilities, and means of egress and ingress to the grounds.

The Customer will not hold Bethany Hills and the Christian Church (Disciples of Christ) in TN, their employees, the Regional Board of Directors, the Regional Minister and staff of the Christian Church (Disciples of Christ) in TN, consultants or volunteers responsible for any illness including COVID-19, disease, bites, or any medical issues that may occur while on Bethany Hills premises or from the use of Bethany Hills premises.

Arbitration

Any dispute, claim, or controversy arising out of or relating to the Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. Allocation of Fees and Cost: in an award the arbitrator may allocate all or part of the costs of the arbitration, including the fees of the arbitrator and the reasonable attorney fees of the prevailing party.

Terms and Policies are subject to change without notice
We have read the Wedding Policies and Procedures document and agree to abide by the contract and guidelines described therein.

Contract Signatures

Contract agreements shall be considered accepted once both parties have signed. All signatures delivered by electronic means will be considered binding for both parties.

Bethany Hills Event Contract

Couple's Information

Name:_____
Address:_____
City:_____
State:_____Zip:_____
Phone: (Home)_____(Cell)_____

Name:_____
Address:_____
City:_____
State:_____Zip:_____
Phone: (Home)_____(Cell)_____

Event Information

Wedding Date:_____Time:_____
Presiding Officiant:_____
Requested Wedding Location:_____
Anticipated number of guests: _____Adults_____Children ages 5-12 (estimate)

Event Costs

Wedding Package Fee:_____ **($6,500 for Friday-Sunday or $3,500 for single-day use)**

Deposit Fee:_____Date:_____ **($2500 deposit for Friday-Sunday or $1500 deposit for single-day use)**

Balance Due:_____Date:_____

The remaining balance is due 30 days prior to your event.

Please make checks payable to Christian Church in Tennessee,
Mail to 4006 Ashland City Hwy, Nashville, TN 37218
Print and return the signed contract with deposit and waiver of liability statement

Couple's Signatures:_____
Today's Date:_____

Bethany Hills Camp Representative: _____
Today's Date: _____